



921 American Pacific Drive, Suite 300, Henderson, NV 89014
Phone: 702.451.4203 Fax: 702.451.4302

VOLUNTEER APPLICATION

The following information will be kept confidential.
Return to VolunteerCoordinators@SAFEHouseNV.org or mail/fax to S.A.F.E. House, Inc.

Name _____	Date _____	
Address _____		
City _____	State _____	Zip _____
Telephone (work) _____	(home) _____	(cell) _____
E-mail _____		
Occupation _____		
Employer _____		
Name of spouse _____		

How did you learn about S.A.F.E. House? _____
How did you become interested in working with survivors of domestic violence? _____

Have you ever been a volunteer before? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, for what organizations and what activities did it include? _____

Do you still volunteer at the above organizations? <input type="checkbox"/> Yes <input type="checkbox"/> No

Why are you interested in becoming a volunteer at S.A.F.E. House? _____

What skills, areas of expertise, or aspects of your education and life could you bring to S.A.F.E. House as a volunteer? _____

Do you have experience working with people in stressful situations, or with diverse and vulnerable populations? Yes No

If yes, please explain. _____

From the list on page 4, what volunteer positions appeal to you at this time? _____

What days will you be able to work? Mon Tues Wed Thurs Fri Sat Sun
What times of the day will you be able to work? Mornings Afternoons Evenings
Approximately how many hours will you be able to work? [____ each week] OR [____ each month]
Minimum of 5 hours each month.

Please provide one professional and one personal reference (no family members).
Professional reference
Name _____ Relationship _____
Phone Number _____ Years Known _____
Personal reference
Name _____ Relationship _____
Phone Number _____ Years Known _____

Do you have a valid driver's license or State Identification? Yes No
Have you ever been arrested for domestic violence? Yes No
Have you ever been convicted of a felony or misdemeanor? Yes No If yes, please explain:

In the best interest of the women and children in our care, S.A.F.E. House conducts a criminal background check on all volunteers prior to assigning duties. During the first day of the volunteer training session, you will be asked to provide additional information for submission to a background check.

I have made no willful misrepresentation on this application and understand that my acceptance as a volunteer with S.A.F.E. House, Inc. is subject to a favorable, routine inquiry of local law enforcement records. I do attest the information I have supplied is true to the best of my knowledge. I also attest that, if I have been a victim of domestic violence, at least one year has passed since that occurred. I understand that S.A.F.E. House, Inc. will contact references listed. I understand that the provision of false information is grounds for my immediate dismissal from S.A.F.E. House, Inc. volunteer services.

Applicant's Signature _____ Date _____

AVAILABLE VOLUNTEER POSITIONS

Positions may have multiple openings.

Emergency Services

Located at the Shelter:

1. Child Care Assistant: Assist in the Child Learning Center working with children on art and nurturing projects.
2. After School Tutor: Assist in the Child Learning Center tutoring children on English and math.
3. Facilitator Assistant: Assist with Hotline crisis calls, preliminary in-take of new clients, and general shelter upkeep.
4. Shopping Assistant: Assist staff with weekly shopping, or retrieving donations from donors.
5. Maintenance Coordinator: Assist with general physical maintenance of the building.
6. Special Events Assistant: Assist with special events/dinners and holiday parties.
7. Boutique Assistant: Assist with operation of the shelter boutique.

Advocacy Services

Located at the Administrative Office and at the Henderson or Las Vegas courts:

1. Court Advocate: Accompany clients in court on general proceedings. Legal proceedings can include temporary protective orders, child custody, divorce, and criminal cases.
2. Mediation Advocate: Accompany clients in mediation sessions.
3. Court Monitor: Assist clients waiting for court hearings.

Community Outreach

Located at the Administrative Office and at various community venues:

1. Outreach Volunteer: Assists and attends various awareness and fundraising events.

General Administration

Located at the Administrative Office:

1. Receptionist: Responds to phone inquires or walk-in visitors; collects and processes in-kind donations; assists with general administrative functions.
2. Warehouse Coordinator: Organizes and sorts donations for easy access by clients.
3. Information Technology Support Assistant: Troubleshoots problems and helps develop automated approaches to manual systems.